

2019.6 Release Notes

June 13, 2019



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Release Overview

BirdDogHR is excited to announce the 2019.6 Release for our customers. To aid with communicating updates on multiple modules, all enhancements and updates for the entire BirdDogHR Talent Management System are contained in this document. If you are interested in extending your license to include additional modules, please reach out to your BirdDogHR Customer Success Manager for more information.

This release provides new features, enhancements to existing functionality, as well as resolutions to known issues intended to improve the usability, scalability, and performance of the BirdDogHR Talent Management System. This document will describe the software updates and provide details to help you get started with these enhancements.

Enhancements

Onboarding

This release includes the following enhancement to the Onboarding module:

Custom New Hire Completion Message

A new Completion Message area was added to the New Hire Experience tab of the Onboarding Administration area. Administrators can add a customized message to display for the New Hire on the last page of the New Hire Paperwork, indicating successful completion of BirdDogHR onboarding.

The custom message can be up to 255 characters and will appear under on the “Complete” step of the onboarding process under the checkmark icon. This message can include instructions for next steps, reminders for the New Hire’s first day, or any other information the HR team would like to communicate at the end of the BirdDogHR onboarding process.

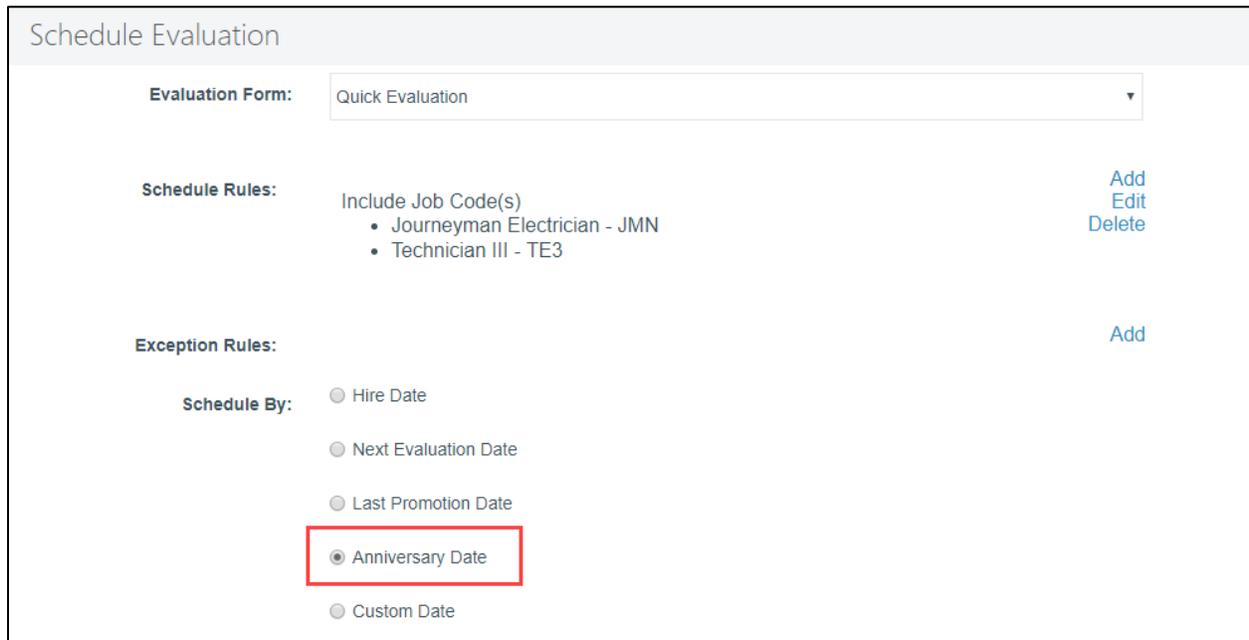
The screenshot displays the BirdDogHR Onboarding Administration interface. At the top, there is a navigation bar with the following items: New Hire Dashboard, Electronic Filing Cabinet, Reports, Administration, and System Admin. Below this is a secondary navigation bar with tabs: Business Units, Locations, Users, Policies, Notifications, Job Titles, Bulk Import, Forms, Custom Fields, and New Hire Experience (which is currently selected). The main content area is titled 'New Hire Paper Work' and contains a 'Completion Message' section. This section has a 'Completion Message' label with a help icon, a 'Cancel' button, and a 'Save' button. Below the label is a text input field containing the message: 'Congratulations, you completed your BirdDogHR onboarding! Remember to bring identification and stop by the HR office on your first day. We're excited you're here!'. Below the 'Completion Message' section is a 'New Hire Landing Page' section with a 'Welcome Message' label and a text input field. To the right of the 'Welcome Message' field is an 'Add Video' section with an 'Add Video' label and an 'Enter Embed Code:' label.

Performance

This release includes the following enhancement to the Performance module:

Schedule Evaluations by Anniversary Date

A new date option has been added to the evaluation scheduling process. The addition of the Anniversary Date as a scheduling option will allow companies, departments, or managers to choose the evaluation cadence.



The screenshot shows a web form titled "Schedule Evaluation". At the top, there is a dropdown menu for "Evaluation Form" set to "Quick Evaluation". Below this, there are sections for "Schedule Rules" and "Exception Rules". The "Schedule Rules" section lists "Include Job Code(s)" with two items: "Journeyman Electrician - JMN" and "Technician III - TE3". To the right of these rules are links for "Add", "Edit", and "Delete". The "Exception Rules" section has an "Add" link. At the bottom, the "Schedule By:" section contains five radio button options: "Hire Date", "Next Evaluation Date", "Last Promotion Date", "Anniversary Date" (which is selected and highlighted with a red box), and "Custom Date".

When this option is selected, an evaluation will be scheduled out for an employee on the anniversary of their hire date. For example, if an employee has a hire date of 5/2/2016; their anniversary date will be the next occurrence of May 2nd. This option will not provide any automatic recurrences of an evaluation; those options will still have to be selected with the evaluation schedule.

Additional Enhancements

This release also includes the following minor enhancements:

Enhancement	Description
My Account Information Redesign in Talent	The My Account Information page in Talent modules has been redesigned to offer a better user experience.
Tool Tips on New Hire Experience Tab	The tool tips on the New Hire Experience tab of the Onboarding administration area have been enhanced to include size parameters.

Supported Browsers

The BirdDogHR Talent Management System is designed to provide browser-neutral service delivery. It is recommended that you use modern browsers, as we make every attempt to support the latest versions of the following browsers.

Browser	Version
Microsoft Internet Explorer (not compatibility mode)	11
Microsoft Edge	Latest*
Mozilla Firefox	Latest*
Google Chrome	Latest*
Apple Safari	Latest*

* Browser updates occur on a schedule outside of our release process and we cannot control issues as a result of a recent browser update. Our overall strategy is to maintain active browser support based on demand. Regardless of formal browser support, we will always troubleshoot and correct issues impacting users to the best of our ability within reasonable means.

Mobile Device Support

BirdDogHR views mobile device support as a critical capacity for our customers and we continue to add functionality to enhance the user experience on mobile devices. However, with many different devices and device specific software, it is impossible for BirdDogHR to test against every possible combination. With any questions or concerns, please feel free to contact our support team.

Technical Support

For technical assistance for any of our modules, contact support staff at:

- **Phone: 1-877-252-2168**
- **Web:** <http://support.birddoghr.com>
- **Email:** customercare@birddoghr.com

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