

2020.4.1 Release Notes

April 24, 2020



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Release Overview

BirdDogHR is excited to announce the 2020.4.1 release for our customers. To aid with communicating updates on multiple modules, all enhancements and updates for the entire BirdDogHR Talent Management System are contained in this document. If you are interested in extending your license to include additional modules, please reach out to your BirdDogHR Customer Success Manager for more information.

This release provides new features, enhancements to existing functionality, as well as resolutions to known issues intended to improve the usability, scalability, and performance of the BirdDogHR Talent Management System. This document will describe the software updates and provide details to help you get started with these enhancements.

Enhancements

Onboarding Module

This release includes the following enhancements to the Onboarding module:

ATS Application into Electronic Filing Cabinet

Job candidate applications from the ATS can now be pushed into the Onboarding Electronic Filing Cabinet. When pushing a candidate to Onboarding from the ATS, a new "Include Application" option is now available on the post-hire screen. If no application data is available for the job candidate (for example, if they were attached to the job and did not complete an application), the "Include Application" field will be disabled and will include the text "No application data available".

Henry Hill Onboarding Information

henryhill@binkmail.com

Username

Job Title

Location

Hiring Manager

Pay Rate Type

Pay Amount

Employment Type

Include Application

When the "Include Application" option is used, the application associated with the job candidate will appear as an option in the Electronic Filing Cabinet documents dropdown. The application will also be included in the Complete Employee File document. The onboarding user must have the "View Job Application" permission to view the document in the dropdown.

Assigned To	Document Type	Action
BDHR QA QA Demo	19	...
BDHR QA QA Demo	Job Application	...
	Job Application	
	Complete Employee File	

[Export Documents](#)

USCIS Form I-9 Updated

USCIS Form I-9 has been updated throughout Onboarding to the 10/31/2022 version. All new hires who complete the form following this release will complete the updated form, and it will be available when viewing the form in the Electronic Filing Cabinet. New hires who have started but not yet completed their paperwork when the new form is added to the system will be asked to complete the I-9 step again to complete the new version of the form. This change complies with the USCIS deadline of May 1, 2020 for implementation of the new form.



Employment Eligibility Verification
Department of Homeland Security
U.S. Citizenship and Immigration Services

USCIS
Form I-9
OMB No. 1615-0047
Expires 10/31/2022

▶ START HERE: Read instructions carefully before completing this form. The instructions must be available, either in paper or electronically, during completion of this form. Employers are liable for errors in the completion of this form.

ANTI-DISCRIMINATION NOTICE: It is illegal to discriminate against work-authorized individuals. Employers **CANNOT** specify which document(s) an employee may present to establish employment authorization and identity. The refusal to hire or continue to employ an individual because the documentation presented has a future expiration date may also constitute illegal discrimination.

Section 1. Employee Information and Attestation *(Employees must complete and sign Section 1 of Form I-9 no later than the first day of employment, but not before accepting a job offer.)*

Last Name (Family Name)		First Name (Given Name)		Middle Initial	Other Last Names Used (if any)	
Address (Street Number and Name)			Apt. Number	City or Town		State
Date of Birth (mm/dd/yyyy)		U.S. Social Security Number		Employee's E-mail Address		Employee's Telephone Number

Supported Browsers

The BirdDogHR Talent Management System is designed to provide browser-neutral service delivery. It is recommended that you use modern browsers, as we make every attempt to support the latest versions of the following browsers.

Browser	Version
Microsoft Internet Explorer (not compatibility mode)	11
Microsoft Edge	Latest*
Mozilla Firefox	Latest*
Google Chrome	Latest*
Apple Safari	Latest*

* Browser updates occur on a schedule outside of our release process and we cannot control issues as a result of a recent browser update. Our overall strategy is to maintain active browser support based on demand. Regardless of formal browser support, we will always troubleshoot and correct issues impacting users to the best of our ability within reasonable means.

Mobile Device Support

BirdDogHR views mobile device support as a critical capacity for our customers and we continue to add functionality to enhance the user experience on mobile devices. However, with many different devices and device specific software, it is impossible for BirdDogHR to test against every possible combination. With any questions or concerns, please feel free to contact our support team.

Technical Support

For technical assistance for any of our modules, contact support staff at:

Phone: 1-877-252-2168

Web: <http://support.birddoghr.com>

Email: customercare@birddoghr.com

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